

# Action 9 – Mobility actions at URJC

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European Projects Office (OPE)

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## 1. INTRODUCTION

The Human Resources Strategy for Researchers ("Human Resources Strategy for Researchers", HRS4R) is a tool launched by the European Commission to support institutions and organisations that are funding research for the implementation of the **European Charter for Researchers and the Code of Conduct for the Recruitment of Researchers**, to which the URJC has adhered since September 2018.

The URJC thus commits, in compliance with its internal policies, to develop its human resources strategy, adhering to the recommendations and principles set out in the Charter and the Code, and to ensure transparency, accessibility, equity and the pursuit of excellence in the recruitment of researchers.

In July 2020, to implement the HRS4R Strategy, the URJC approved an **Action Plan** consisting of **18 actions**. In particular, a specific working group was created to collect and consolidate all the information on **mobility actions** available to URJC researchers.

ETHICAL AND PROFESSIONAL ASPECTS	RECRUITMENT AND SELECTION	WORKING CONDITIONS	PROFESIONAL TRAINING AND DEVELOPMENT
<b>A.1 – Research map</b> <i>Identifying research capacities – Synergies – Increasing the number of collaborative projects</i>	<b>A.2 OTM-R Principles</b> <i>Adapting the URJC's recruitment protocols to OTM-R principles</i>	<b>A.4 Occupational Health and Risk Management</b> <i>Drafting a handbook on occupational health and risk management for research activities</i>	<b>A.8 Professional Development</b> <i>Developing different tools to explain to researchers the different career path opportunities</i>
<b>A.3 Translation for researchers</b> <i>Translating to English all the essential documents for researchers</i>	<b>A.10 Researchers' Welcome Handbook</b> <i>Drafting a Welcome Handbook to ease the integration of foreign researchers</i>	<b>A.5 Remote working</b> <i>Drafting a protocol for remote working</i>	<b>A.11 Researchers' supervision</b> <i>Drafting a handbook on supervision guidelines</i>
<b>A.17 Coordination of the Strategy</b> <i>Raising awareness on the principles of the European Charter and Code for Researchers</i>	<b>A.15 Researchers' Welcome Office</b> <i>Setting up a Welcome Office for foreign researchers</i>	<b>A.6 Academic Plan</b> <i>Reorganising time dedicated to teaching to minimise the mobility across campuses and increase the time available for research</i>	<b>A.12 Evaluation of the researchers' supervision</b> <i>Assessing the quality of researchers' supervision in the URJC</i>
<b>A.18 – Best practices in Research</b> <i>Drafting a guide on best practices in research</i>		<b>A.7 Salaries</b> <i>Defining salary ranks for researchers</i>	<b>A.13 Mentoring for researchers</b> <i>Designing a pilot mentoring programme for the guidance of researchers</i>
		<b>A.9 Research mobility actions</b> <i>Improve the internationalization of URJC researchers through mobility actions</i>	<b>A.14 Researchers' Training</b> <i>Strengthening the training available to researchers</i>
			<b>A.16 Evaluation system for researchers</b> <i>Designing an evaluation system for researchers allocated to a specific project</i>

## 2. MOBILITY ACTIONS

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The **Pact for Research and Innovation in Europe**,<sup>1</sup> which defines common values and principles for research and innovation in Europe, establishes sixteen common priority areas for joint action. One of these areas is, in fact, the free movement of researchers and free movement of scientific talent, strengthening international cooperation.

The Spanish **State Plan for Scientific and Technical Research and Innovation** stipulates that "[in] the area of human resources training for science and innovation, **mobility is a key factor towards excellence**, being one of the pillars of the European Research Area (ERA10). Therefore, it is necessary to promote the mobility of research and innovation staff between institutions and research centres both at an international level, more specifically at European level, and at a national level, as well as, obviously, between the public and private sectors.<sup>2</sup>

Thus, mobility actions are crucial for promoting international, successful and qualified research. Furthermore, they enhance the exchange of scientific knowledge through cooperation with other teams and other research centres (including universities) and the learning of new scientific methods and techniques.

The URJC researchers have at their disposal the following mobility grants:

- Mobility grants from the **Vice-rectorate for Research** within the URJC's Program for the Promotion and Development of Research.
- The **Vice-rectorate for Faculty**, as part of the State Plan for Scientific and Technical Research and Innovation<sup>3</sup>, promotes the mobility grants of the Program for the Promotion of Talent and Employability. Likewise, Spain's Recovery, Transformation and Resilience Plan<sup>4</sup> foresees the promotion of teaching and research staff mobility for the re-qualification of teaching staff and the attraction of international talent.
- Finally, the **Vice-rectorate for International Relations** promotes the mobility of researchers through the Erasmus+ framework program.

### 2.1.1. VICE-RECTORATE FOR RESEARCH: URJC PROGRAM

The **URJC Program for the Promotion and Development of Research** intends, through the creation of an institutional environment favourable to research and innovation, to promote scientific and technical research in all areas of knowledge, to develop qualifications and enhance the capabilities of URJC researchers, thus increasing their competitiveness. Furthermore, within the URJC's program, there is a **specific call for mobility grants for the teaching and research professors of the URJC**.

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<sup>1</sup> Council of the European Union, Council Recommendation (UE) 2021/2122 of November 26, 2021, on a Research and Innovation Pact for Europe, <https://www.boe.es/buscar/doc.php?id=DOUE-L-2021-81674> (last access May 23, 2022).

<sup>2</sup> Ministry of Science and Innovation, State Plan for Scientific and Technical Research and Innovation, <https://www.ciencia.gob.es/Estrategias-y-Planes/Planes-y-programas/Plan-Estatal-de-Investigacion-Cientifica-y-Tecnica-y-de-Innovacion-PEICTI-2021-2023.html;jsessionid=1CC0EB7F8EE49BF5548D172F611E076B.2> (last access May 5, 2020), pp.54-55.

<sup>3</sup> Ministry of Science and Innovation, State Plan for Scientific and Technical Research and Innovation, <https://www.ciencia.gob.es/Estrategias-y-Planes/Planes-y-programas/Plan-Estatal-de-Investigacion-Cientifica-y-Tecnica-y-de-Innovacion-PEICTI-2021-2023.html;jsessionid=1CC0EB7F8EE49BF5548D172F611E076B.2> (last access May 5, 2020)

<sup>4</sup> Government of Spain, Spain's Recovery, Transformation and Resilience Plan, <https://planderrecuperacion.gob.es/> (last access May 5, 2022).

The 2022 call for grants closed on May 10, 2022, with a budget of 300,000 euros.

### Purpose of the call:

To stimulate the acquisition and transmission of knowledge, encouraging the attendance and mobility of teachers and researchers by financing scientific activities which may result in such acquisition and transmission of knowledge, so long as attendance or travelling is essential due to the impossibility of accessing by any other means to the information, techniques or knowledge that will derive from the stay in question.

### Types of mobility grants:

**MODALITY A:** Partial financing of the expenses of attending official scientific congresses and/or seminars, provided that the beneficiary submits an oral "communication or lecture", online or poster type, as the main author and has been accepted by the organisation of the scientific event to which s/he is attending and for which financing is being requested.

**MODALITY B:** Partial financing of expenses resulting from short stays (with a minimum duration of four weeks and a maximum of twelve weeks) in research centres of renowned reputation, which are of significant interest for the development of research projects and/or joint publications. Modality B stays carried out in virtual modality will not be eligible for funding.

### Requirements for Applicants<sup>5</sup>

As a general rule, the grants foreseen in this call may be requested by full-time teaching and research staff (PDI) of the University Rey Juan Carlos, who is on active service and holds a position at the University on the date of the deadline for submitting applications and who must maintain their work relation with the University during the entire duration of the mobility action.

Likewise, Research Staff employed on a full-time basis, whose contracts are financed by public subsidies or funds, may also apply for the grants foreseen in this call provided that their contracts are in force during the year 2021 and until at least the full completion of the mobility action.

Modality A specific requirements: the grant applicants must not have their own research funds to finance the requested mobility, either because they do not have a research project or Article 83 to which this expense can be charged to or because such funding is not contemplated in the project or has been exhausted. These latter cases must be justified in the application.

Modality B specific requirements: Applicants must have a PhD degree to apply for this type of grant.

### Amount of the grants

Regarding Modality A, the grant amount will be fixed according to the number of applications accepted. The maximum amount of the grant will consist of:

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<sup>5</sup> The requirements of the 2022 call for proposals are summarized in the following outline: [https://www.urjc.es/images/Investigacion/programa\\_propio/ayudas\\_movilidad/2022/Esquema%20Movilidad%202022-.pdf](https://www.urjc.es/images/Investigacion/programa_propio/ayudas_movilidad/2022/Esquema%20Movilidad%202022-.pdf) (last access May 4, 2022).

- 800 euros for **national destinations within the Spanish Peninsula** and which are held in a locality other than the one in which the researcher has his/her habitual residence;
- 1,000€ for **other national destinations**; and
- 1,500€ for **international destinations**.

Regarding the consideration of **eligible expenses** within this grant, only expenses related to travel to and from the place where the Mobility type A activity is held, accommodation, if any, and registration in the corresponding scientific activity will be eligible for funding.

As for Mobility Type B, the grant will consist of:

- A full **per diem allowance** (including room and board). This economic endowment will include the following weekly amounts (week being understood as a period of seven consecutive calendar days): a minimum of 400 €/week and a maximum of 500 €/week, depending on the country of destination<sup>6</sup>. When the duration of the mobility is less than seven days, the corresponding fraction of the allowance shall be granted on a proportional basis.
- **Supplementary allowance for travel expenses**: The maximum amount to be used to finance travel expenses will be 500€ for Europe and 1,000€ for destinations outside Europe. Travel must be made by public means of transport and in economy class or a private vehicle. Only travel to and from the destination centre will be granted for (this call will not finance other trips made during the research stay).

Grants' beneficiaries for A and B mobility modalities will receive the amounts upon completion of their mobility and once they have returned and justified the expenses covered by these grants.

## 2.2.2. VICE-RECTORATE FOR FACULTY

There are two types of grants for researcher mobility managed by the Vice-rectorate for Faculty:

### 1. For research and/or teaching (Ministry of Universities).

The State Plan for Scientific and Technical Research and Innovation<sup>7</sup>, within the Program for the Promotion of Talent and its Employability, includes a mobility sub-program. This sub-program offers two types of grants that share the following common characteristics:

- Duration: a minimum of 3 months and a maximum of 6 months
- Applicant's requirements:

<sup>6</sup> Royal Decree 462/2002, of May 24, on compensation for reasons of service available at: <https://www.boe.es/buscar/act.php?id=BOE-A-2002-10337> (last access May 25, 2022).

<sup>7</sup> Ministry of Science and Innovation, State Plan for Scientific and Technical Research and Innovation, <https://www.ciencia.gob.es/Estrategias-y-Planes/Planes-y-programas/Plan-Estatal-de-Investigacion-Cientifica-y-Tecnica-y-de-Innovacion-PEICTI-2021-2023.html?jsessionid=1CC0EB7F8EE49BF5548D172F611E076B.2> (last access May 5, 2020), pp.54-55.

- **Not having enjoyed stays abroad** for an accumulated period of more than six months during the last four years prior to the deadline for submission of applications. Any stay period equal to or longer than one month shall be counted. This requirement must be met at the start date of the stay.
- **The country of destination cannot be the same as the one of the nationality** of the beneficiary unless he/she can prove that he/she is legally resident in Spain and has had at least an indefinite duration contract for two years with the host institution.
- To be in **active service** and with **full-time dedication** in the relationship with the organisation of origin responsible for approving the requested grant.
- The institutions for which the mobility stay is requested (host institutions) must be **located abroad** and must be highly competitive universities and research centres in the candidate's scientific area.
- The stay must be requested for **only one host institution**, which will be the receiving institution.
- To carry out the project, the beneficiary must be **part of a group at the host institution**, and one of its members must assume responsibility for the teaching/research activity of the beneficiary for the duration of the stay. Applications will not be accepted if there is no host group made up of at least two teachers/researchers from the host institution.
- All beneficiaries must have an **accident insurance policy**, the cost of which may be charged to the installation expenses grant.
- Application's evaluation criteria: the maximum number of points for the assessment of the application shall be 10 points. The experts of the Evaluation Committee will assess the following items, each of them having the following maximum score:
  - **Curriculum Vitae** of the applicant: maximum 3.5 points.
  - **Scientific interest of the project**: maximum 2 points.
  - **Host group's track record**: maximum 1.5 points.
  - **Feasibility/project schedule**: maximum 1 point.
  - **Quality of the host institution**: maximum 1 point.
  - **Mutual benefits of the stay**: maximum 1 point.
- Amount:
  - An endowment for travel expenses up to a maximum of €1,200.
  - An allowance for installation expenses up to a maximum of €2,000.
  - A monthly allowance for room and board of between 2,150 and 3,100 euros per month, or the proportional part for the corresponding days if, at the start and end of the month in which the mobility takes place, the beneficiary does not stay at the host institution for the whole month.

Allowances vary for each destination country. Country amounts are listed in the Annex to the calls for these grants.

- Modalities:

- a) Modality A<sup>8</sup>: stay of **senior** teachers and researchers in foreign centres (including "Salvador de Madariaga" stays). This Modality addresses university faculty members and researchers with accredited experience and professional careers. It is an action aimed at promoting mobility for permanent updating purposes and participation in the host centre's regular teaching and research tasks in any of the higher education cycles.

Applicants must meet the following specific requirements:

- TRS civil servants or applicants with indefinite labour contracts.
- Applicants who obtained the PhD **prior** to January 2010, except for career civil servants of Spanish public universities or research scales of the Spanish National Research Council (CSIC) or of Public Research Organisations (PROs); in these latter cases, they can apply for this Modality even if the degree was obtained later.

- b) Modality B<sup>9</sup>: "José Castillejo" abroad mobility stays for **junior PhDs**. The purpose of this Modality is to promote and encourage the mobility of young PhDs who have recently joined the teaching and research career and maintain a contractual link as teachers and researchers with their centres of assignment.

Applicants must meet the following specific requirements:

- **Interim** TRS or applicants with **non-permanent** labour contracts.
- Applicants who obtained the PhD **after** January 2010, except for career civil servants of Spanish public universities or research scales of the Spanish National Research Council (CSIC) or of Public Research Organisations (PROs); in these latter cases, they can apply for this Modality even if the degree was obtained earlier.

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<sup>8</sup> Ministry of Universities, Senior professors and researchers stays in foreign centers 2021, <https://www.universidades.gob.es/portal/site/universidades/menuitem.3fa82a7cab101038d5895bd0026041a0/?vgnextoid=5c8ff297159d7710VgnVCM1000001d04140aRCRD&vgnnextchannel=ff8bdbb8939d7710VgnVCM1000001d04140aRCRD> (last access May 23, 2022).

<sup>9</sup> Ministry of Universities, José Castillejo Mobility Stays abroad for Young PhD 2021, <https://www.universidades.gob.es/portal/site/universidades/menuitem.3fa82a7cab101038d5895bd0026041a0/?vgnextoid=fdbbf297159d7710VgnVCM1000001d04140aRCRD&vgnnextchannel=ff8bdbb8939d7710VgnVCM1000001d04140aRCRD>.

<sup>10</sup> Royal Decree 289/2021, of April 20, regulating the direct granting of subsidies to public universities for the requalification of the Spanish university system: <https://www.boe.es/buscar/act.php?id=BOE-A-2021-6391> (last access May 23, 2022).



## 2. For training:<sup>10</sup>

These grants derive from the European Union's "Next Generation" funds, approved to help Member States to recover economically from the crisis generated by the COVID-19 pandemic. Spain was allocated 140,000 million euros for the period 2021-2026. To access these funds, Spain adopted the Recovery, Transformation and Resilience Plan.<sup>11</sup> A key objective of this Plan is the modernisation of the education system at all levels, including the university. One of the ten priority policy areas of the Plan is "Education and knowledge, continuous training and skills development".

Under this Plan, investment C21.I4 "Education and training of teaching and research staff" is implemented. It is a multi-annual investment aimed at requalifying the Spanish university system by promoting the training of young PhDs, encouraging the mobility of teaching and research staff for the requalification of civil servants and contracted staff, and attracting international talent. This investment includes the granting of subsidies to Spanish public universities for a total amount of 361.56 million euros for the period 2021-2023. The target is for public universities to award a minimum of 2,521 training grants.

In particular, the URJC was granted 7.2 million euros for 2021-2023, and a minimum of 49 grants to be awarded as a target<sup>12</sup>.

**Modalities** for stays abroad and other types of mobility actions for researchers.

- a) **"Margarita Salas" grants** for the training of young PhDs<sup>13</sup>
- Purpose: training of young PhDs through training stays in Spanish or foreign public universities, as well as in PROs, provided that the last year of the stay takes place in a Spanish public university selected by these young PhDs.
  - Duration: 2-3 years
  - Eligibility requirements:
    - That no more than two years have elapsed between the date of obtaining the PhD degree and the closing date for submission of applications.
    - Apply to join a public university or research centre other than the one in which they completed their pre-doctoral training and obtained their PhD.
    - If grants are requested for training stays in universities or research centres located abroad or for training stays in Spanish public research centres, the last year of the grant must take place in a Spanish public university selected by the candidate.
  - Amount: 3,500 euros gross for those who apply to carry out the stay abroad and 2,800 euros gross for those who carry it out in Spain. In addition, a single payment of a maximum of 3,500 euros will be made for relocation expenses.<sup>14</sup>

<sup>11</sup> Government of Spain, Spain's Recovery, Transformation and Resilience Plan, <https://planderecuperacion.gob.es/> (last access May 23, 2022).

<sup>12</sup> Annex I, Royal Decree 289/2021, of April 20, regulating the direct granting of subsidies to public universities for the requalification of the Spanish university system: <https://www.boe.es/buscar/act.php?id=BOE-A-2021-6391> (last access May 23, 2022).

- a) Grants for the requalification of university faculty members (civil servants or contracted) <sup>15</sup>
- Purpose: training stays in a public university or research centre other than the one in which they maintain the statutory or labour relationship.
  - Duration:
    - For permanent teaching and research staff (PDI): 1, 2 or 3 years.
    - For PhD assistants<sup>16</sup>: 1 or 2 years
  - Eligibility requirements:
    - Being Full University Professor, Hired Professor and Assistant Professor (or equivalent labour teaching positions at Autonomous Community level).
    - Apply for incorporation in a public university or research centre other than the one in which they maintain the statutory or labour relationship.
    - Full University Professors and Hired Professors must not have more than ten years of service in those positions.
  - Amount: the amount of the mobility grant shall be equivalent to the current salary plus an additional mobility bonus of 20% of the gross salary. In addition, a one-time payment of a maximum of 3,500 euros will be made for relocation expenses. <sup>17</sup>

In addition to these two modalities, there is a third one ("María Zambrano Grants") whose objective is to attract to Spanish public universities teaching and research staff (PDI) with postdoctoral careers accumulated in foreign universities research centres.<sup>18</sup>

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<sup>13</sup> Annex II, point 1, Royal Decree 289/2021, of April 20, regulating the direct granting of subsidies to public universities for the requalification of the Spanish university system: <https://www.boe.es/buscar/act.php?id=BOE-A-2021-6391> (last access May 23, 2022).

<sup>14</sup> Annex II, point 4, Royal Decree 289/2021, of April 20, regulating the direct granting of subsidies to public universities for the requalification of the Spanish university system: <https://www.boe.es/buscar/act.php?id=BOE-A-2021-6391> (last access May 23, 2022).

<sup>15</sup> Annex II, point 2, Royal Decree 289/2021, of April 20, regulating the direct granting of subsidies to public universities for the requalification of the Spanish university system: <https://www.boe.es/buscar/act.php?id=BOE-A-2021-6391> (last access May 23, 2022).

<sup>16</sup> Doctoral assistants will maintain the reservation of a place at the university where they were hired, without loss of seniority, for the duration of the training stay financed with these grants.

## Evaluation

The URJC will designate an evaluation committee, whose composition will tend towards parity between women and men and will consist of at least three members of the teaching or research staff of recognised prestige.

The selection process will consist of a single phase in which the candidate will be selected further to the assessment of the applications submitted and issuance of the corresponding proposal-report. The applications will be graded with a score between 0 and 100 points, with the following evaluation criteria:

- a) Abbreviated curriculum vitae of the candidate, up to 50 points.
- b) Scientific and technical background of the host group, up to 30 points.
- c) Report justifying the impact of these mobility stays on the progress of the candidate's teaching and research career (and on his/her research group), up to 20 points.

The minimum score required to pass the evaluation is 80 points.

### 2.2.3. VICE-RECTORATE FOR INTERNATIONAL RELATIONS: ERASMUS +

The Rey Juan Carlos University, aware of the importance of its development in terms of international cooperation, and in compliance with Article 195 of the University Statutes, which calls for a special effort to integrate the University into the European Higher Education Area, wishes to promote mobility programs among its staff to improve their comprehensive and competitive training.

The Erasmus+ program enables and finances mobility for university teaching staff to teach or receive training in higher education centres or institutions in other countries. These mobility actions aim to foster the development of transnational and transdisciplinary curricula and innovative learning and teaching methods, including online collaboration, research-based learning and challenge-based approaches, to address social challenges.

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<sup>17</sup> Annex II, point 4, Royal Decree 289/2021, of April 20, regulating the direct granting of subsidies to public universities for the requalification of the Spanish university system: <https://www.boe.es/buscar/act.php?id=BOE-A-2021-6391> (last access May 23, 2022).

<sup>18</sup> Annex II, point 3, Royal Decree 289/2021, of April 20, regulating the direct granting of subsidies to public universities for the requalification of the Spanish university system: <https://www.boe.es/buscar/act.php?id=BOE-A-2021-6391> (last access May 23, 2022).

For this reason, the Vice-rectorate for International Relations, guaranteeing the basic principles of publicity, competitive concurrence, transparency and objectivity, annually issues calls for mobility positions for teaching and training purposes for the teaching and research staff (PDI) of the Rey Juan Carlos University.

The **objectives** of the PDI's mobility actions for teaching purposes (STA) or training purposes (STT), as part of personal development, should be oriented to:

1. Sharing their expertise.
2. Trying out new teaching environments.
3. Acquire new innovative pedagogical and curriculum design skills, as well as digital skills.
4. Connect with their counterparts abroad to develop joint activities to achieve the objectives of the Erasmus+ Program.
5. Exchange best practices and strengthen cooperation between higher education institutions.
6. To better prepare students for the world of work.

Additionally, the aim is to foster the development of transnational and transdisciplinary curricula and innovative learning and teaching methods, including online collaboration, research-based learning and challenge-based approaches, with the aim to address social challenges.

**Beneficiary:** Professors working at higher education institutions in a programme country or professors invited to teach at a higher education institution in a programme country.

Mobility actions may consist of a period of teaching **combined** with a period of training while still being considered teaching in general.

**Duration:** Professors mobility for teaching and training ranges from **2 days to 2 months**, not including travels. In the case of mobility from programme countries to programme associated countries, the duration should range from 5 days to 2 months. In both cases, the minimum days must be consecutive.

**Teaching activities** must comprise a **minimum of 8 teaching hours per week** (or a shorter period of stay, i.e., for stays of between 2 days and one week, the minimum teaching hours will be 8 hours). If the mobility lasts more than one week, the minimum number of teaching hours of an incomplete week will be proportional to the duration of that week. Where the teaching activity is **combined** with a **training** activity during a single period abroad, the minimum number of teaching hours per week (or any shorter stay) is **reduced to 4 hours**.

The activity entails **physical mobility**:

- in a country included in the programme; or
- in an associated country different from the sending organisation's country and from the one where the professor participating in the mobility action resides in.

The grant **aims at** covering travel expenses and other expenses depending on the host country, according to the following criteria:

- a) **Travel expenses:** amount to be received depending on the distance from the host institution. It contributes to the travel expenses of the participants from their place of origin to where the activity takes place (round trip).

Amounts		
Distance	Standard commuting	Ecological commuting
0 – 99 km	23 EUR	
100 – 499 km	180 EUR	210 EUR
500 – 1 999 km	275 EUR	320 EUR
2 000 – 2 999 km	360 EUR	410 EUR
3 000 – 3 999 km	530 EUR	610 EUR
4 000 – 7 999 km	820 EUR	
Equal to or more than 8 000 km	1.500 EUR	

*Table 1 – ERASMUS+ grant amounts (by distance)*

Distances will be calculated according to the European Commission [calculator](#) for the Erasmus+ Programme.

- b) **Individual support:** Expenses related to the participants' stay during the activity. It will be allocated according to the length of stay per participant. The amounts depend on the host country. At the URJC, it is funded (up to a maximum of 5 days of support for European mobilities and eight days for mobilities to associated countries).

Countries of destination	Daily amount of grants
Denmark, Finland, Ireland, Iceland, Liechtenstein, Luxembourg, Norway, and Sweden. Partner countries of the region 14 (Faroe Islands, Switzerland and the United Kingdom)	120
Austria, Belgium, Cyprus, France, Germany, Greece, Italy, Malta, Netherlands, Portugal, Cyprus, and France. Partner countries in region 5. (Andorra, Monaco, San Marino, Vatican City State)	105
Bulgaria, Croatia, Czech Republic, Estonia, Hungary, Latvia, Lithuania, Poland, Republic of North Macedonia, Romania, Serbia, Slovakia, Slovenia, Slovakia, Turkey	90
Partner countries in regions 1-4 and 6-13	180

*Table 2 - ERASMUS+ grant amounts (by country)*

### Eligible countries

#### EU Member States and third countries associated with the Programme

The countries listed below are eligible to participate fully in all actions of the Erasmus+ Programme:

EU Member States			
Belgium	Greece	Lithuania	Portugal
Bulgaria	Spain	Luxembourg	Romania
The Czech Republic	France	Hungary	Slovenia
Denmark	Croatia	Malta	Slovakia
Germany	Italy	Netherlands	Finland
Estonia	Cyprus	Austria	Sweden
Ireland	Latvia	Poland	

*Table 3 - EU Member States eligible under ERASMUS+*

Third countries associated with the Program
North Macedonia, Serbia, Iceland, Liechtenstein, Norway and Turkey

*Table 4 - ERASMUS+ Third Partner Countries*

## Programme Associated Countries

The following countries may participate in specific actions of the Programme, provided they meet the specific conditions and criteria established by the Programme. The [Erasmus+ Programme Guide](#) sets out the partner countries, which are regrouped by region according to the financial instruments of the EU's external actions.

REGION	Countries within the region
Region 1 Western Balkans	Albania, Bosnia and Herzegovina, Kosovo and Montenegro
Region 2 Eastern Partnership countries	Armenia, Azerbaijan, Belarus, Georgia, Moldova, and the territory of Ukraine recognised by international law.
Region 3 Southern Mediterranean Countries	Algeria, Egypt, Israel, Jordan, Lebanon, Libya, Morocco, Palestine, Syria and Tunisia
Region 4 The Russian Federation	Russian territory recognised under international law
Region 5	Andorra, Monaco, San Marino and Vatican City State
Region 6 Asia	Afghanistan, Bangladesh, Bhutan, Cambodia, China, Democratic People's Republic of Korea, India, Indonesia, Laos, Malaysia, Maldives, Mongolia, Myanmar/Burma, Nepal, Pakistan, Philippines, Sri Lanka, Thailand and Vietnam
Region 7 Central Asia	Kazakhstan, Kyrgyzstan, Tajikistan, Turkmenistan and Uzbekistan
Region 8 Latin America	Argentina, Bolivia, Brazil, Colombia, Costa Rica, Cuba, Ecuador, El Salvador, Guatemala, Honduras, Mexico, Nicaragua, Panama, Paraguay, Peru, and Venezuela
Region 9	Iraq, Iran and Yemen
Region 10	South Africa
Region 11 ACP	Angola, Antigua and Barbuda, Bahamas, Barbados, Belize, Benin, Botswana, Burkina Faso, Burundi, Cameroon, Cape Verde, Chad, Comoros, Congo, Côte d'Ivoire, Dominica, Eritrea, Eswatini, Ethiopia, Fiji, Gabon, Gambia, Ghana, Cook Islands, Equatorial Guinea, Grenada, Guinea, Guinea-Bissau, Guyana, Haiti, Jamaica, Kenya, Kiribati, Lesotho, Liberia, Madagascar, Malawi, Mali, Marshall Islands, Mauritania, Mauritius, Micronesia, Mozambique, Solomon Islands,

REGION	Countries within the region
	Namibia, Nauru, Niger, Nigeria, Niue, Palau, Papua New Guinea, Central African Republic, Democratic Republic of Congo, Dominican Republic, Rwanda, Samoa, Saint Kitts and Nevis, Saint Vincent and the Grenadines, Saint Lucia, Sao Tome and Principe, Senegal, Seychelles, Sierra Leone, Somalia, Sudan, South Sudan, Suriname, Tanzania, East Timor, Togo, Tonga, Trinidad and Tobago, Tuvalu, Uganda, Vanuatu, Djibouti, Zambia, and Zimbabwe
<b>Region 12</b> Industrialised countries: Gulf Cooperation Council countries	Saudi Arabia, Bahrain, United Arab Emirates, Kuwait, Oman, and Qatar
<b>Region 13</b> Other industrialised countries	Australia, Brunei, Canada, Chile, Hong Kong, Japan, Macau, New Zealand, the Republic of Korea, Singapore, Taiwan, the United States of America, the United States of America, and Uruguay
<b>Region 14</b>	Faroe Islands, United Kingdom and Switzerland

*Table 5 - Third countries not associated with ERASMUS+ and eligible to participate*

### 3. BIBLIOGRAPHY/WEBGRAPHY

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- Erasmus + 2021 Programme Guide (SEPIE- Spanish Service for the Internationalisation of Education): <http://www.sepie.es/convocatoria/2021/index.html>

## 4. ANNEX: SUMMARY OF MOBILITY ACTIONS

Type of grant	Duration	Amount (maximum)	Applicant requirements
<i>Vice-rectorate for Research: Grants from the URJC Research Promotion and Development Program</i>			
<p><u>Modality A:</u> Partial financing of expenses derived from attendance to scientific congresses or official seminars. Only expenses related to travel to and from where the event is held, accommodation, if any, and registration in the corresponding scientific activity will be eligible for funding.</p>	<p>The duration of the congress or seminar attended.</p>	<ul style="list-style-type: none"> <li>• 800€ for <u>national destinations</u> within the Spanish Peninsula and held in a different location from the one where the researcher has his/her usual residence</li> <li>• 1.000€ for other <u>national destinations</u> and</li> <li>• 1.500€ for <u>international destinations</u>.</li> </ul> <p><i>Funds shall be received upon completion of the mobility once the researcher returns, and expenses are justified.</i></p>	<ul style="list-style-type: none"> <li>• PDI/PPI with full-time dedication</li> <li>• In active service</li> <li>• With a contractual relationship with the URJC from the date of submission of the application until the end of the mobility stay.</li> <li>• Not having research funds to cover this expense (or justify that such funding is not contemplated or has been exhausted).</li> </ul>
<p><u>Modality B:</u> Partial financing of <b>expenses derived from short stays</b> in research centres of recognised prestige. NOT virtual modality.</p>	<p><u>Minimum</u> 4 weeks and <u>maximum</u> 12 weeks</p>	<ul style="list-style-type: none"> <li>• <b>Financial endowment</b> in the concept of <b>full per diem</b> (including room and board). This economic endowment will consist of the following weekly amounts (understanding by week the period of seven consecutive calendar days): minimum of 400 €/week and a maximum of 500 €/week, depending on the country of destination.<sup>19</sup> For</li> </ul>	<ul style="list-style-type: none"> <li>• PDI/PPI with full-time dedication</li> <li>• In active service</li> <li>• With a contractual relationship with the URJC from the date of submission of the application until the end of the mobility stay</li> <li>• With a PhD degree.</li> </ul>

<sup>19</sup> Royal Decree 462/2002, of May 24, on compensation for reasons of service available at: <https://www.boe.es/buscar/act.php?id=BOE-A-2002-10337> (last access May 25, 2022).

Type of grant	Duration	Amount (maximum)	Applicant requirements
		<p>stays of less than seven days, the corresponding fraction of the allowance will be granted proportionally.</p> <ul style="list-style-type: none"> <li>Supplementary allowance for <b>travel expenses</b>: The maximum amount to be used to finance travel expenses will be 500 € for Europe and 1,000 € for destinations outside Europe. Travel must be by public means of transport and in economy class or a private vehicle. Only travel to and from the centre of destination will be granted for (this call will not finance other trips made during the research stay).</li> </ul> <p><i>Funds shall be received upon completion of the mobility, once the researcher returns and expenses are justified.</i></p>	
<b>Vice-rectorate for Faculty: Grants from the mobility subprogram of the <i>State Plan for Scientific and Technical Research and Innovation</i><sup>20</sup></b>			
Modality A <sup>21</sup> : stay of <b>senior</b> teachers and researchers in foreign centres (including "Salvador de Madariaga" stays). This Modality addresses university faculty	<u>Minimum</u> 3 months and <u>maximum</u> 6 months	<ul style="list-style-type: none"> <li>For <u>travel expenses</u>: up to a maximum of 1,200 Euros.</li> <li>For <u>installation expenses</u> up to a maximum of €2,000.</li> </ul>	<ul style="list-style-type: none"> <li>Not having enjoyed stays abroad for an accumulated period of more than six months during the last four years prior to the deadline for submission of applications. Any stay period equal</li> </ul>

<sup>20</sup> Ministerio de Ciencia e Innovación, Plan Estatal de Investigación Científica y Técnica y de Innovación, <https://www.ciencia.gob.es/Estrategias-y-Planes/Planes-y-programas/Plan-Estatal-de-Investigacion-Cientifica-y-Tecnica-y-de-Innovacion-PEICTI-2021-2023.html;jsessionid=1CC0EB7F8EE49BF5548D172F611E076B.2> (último acceso: 5 de mayo de 2020), pp.54-55.

<sup>21</sup> Ministerio de Universidades, Estancias de profesores e investigadores senior en centros extranjeros 2021, <https://www.universidades.gob.es/portal/site/universidades/menuitem.3fa82a7cab101038d5895bd0026041a0/?vgnnextoid=5c8ff297159d7710VgnVCM1000001d04140aRCRD&vgnnextchannel=ff8bdbb8939d7710VgnVCM1000001d04140aRCRD> (último acceso 23 de mayo de 2022).

Type of grant	Duration	Amount (maximum)	Applicant requirements
<p>members and researchers with accredited experience and professional careers. It is an action aimed at promoting mobility for permanent updating purposes and participation in the host centre's regular teaching and research tasks in any of the higher education cycles.</p> <p><u>Modality B</u><sup>22</sup>: "José Castillejo" abroad mobility stays for <b>junior PhDs</b>. The purpose of this Modality is to promote and encourage the mobility of young PhDs who have recently joined the teaching and research career and maintain a contractual link as teachers and researchers with their centres of assignment.</p>		<ul style="list-style-type: none"> <li>• <u>Accommodation and living expenses</u> between 2,150 and 3,100 euros per month, <i>or the proportional part for the corresponding days if the beneficiary does not stay in the host centre for the whole month.</i></li> </ul> <p><i>Allowances vary for each destination country. The amounts for each country are listed in the Annex to the calls for applications for these grants.</i></p>	<p>to or longer than one month shall be counted. This requirement must be met at the start date of the stay.</p> <ul style="list-style-type: none"> <li>• The country of destination cannot be the same as the one of the nationality of the beneficiary unless he/she can prove that he/she is legally resident in Spain and has had at least an indefinite duration contract for two years with the host institution.</li> <li>• To be in active service and with full-time dedication in the relationship with the organisation of origin responsible for approving the requested grant.</li> <li>• The institutions for which the mobility stay is requested (host institutions) must be located abroad and must be highly competitive universities and research centres in the candidate's scientific area.</li> <li>• The stay must be requested for only one host institution, which will be the receiving institution.</li> <li>• To carry out the project, the beneficiary must be part of a group at the host institution, and one of its members must assume responsibility for the teaching/research activity of the</li> </ul>

<sup>22</sup> Ministerio de Universidades, Estancias de movilidad en el extranjero José Castillejo para jóvenes doctores 2021, <https://www.universidades.gob.es/portal/site/universidades/menuitem.3fa82a7cab101038d5895bd0026041a0/?vgnextoid=fdbbf297159d7710VgnVCM1000001d04140aRCRD&vgnnextchannel=ff8bdbb8939d7710VgnVCM1000001d04140aRCRD>.

Type of grant	Duration	Amount (maximum)	Applicant requirements
			<p>beneficiary for the duration of the stay. Applications will not be accepted if there is no host group made up of at least two teachers/researchers from the host institution.</p> <ul style="list-style-type: none"> <li>All beneficiaries must have an accident insurance policy, the cost of which may be charged to the installation expenses grant.</li> <li>Figure:           <ul style="list-style-type: none"> <li><u>Modality A</u>: PDI civil servant or indefinite labour contracts having obtained a doctorate <b>prior</b> to January 2010.</li> <li><u>Modality B</u>: <b>Temporary</b> or <b>non-permanent</b> PDI having obtained the PhD <b>after</b> January 2010.</li> </ul> </li> </ul>
<i>Vice-rectorate for Faculty: Grants for the <a href="#">requalification of the university system</a> <sup>23</sup></i>			
<p>"Margarita Salas" grants: training of young PhDs through training stays in Spanish or foreign public universities, as well as in PROs, <i>provided that the last year of the stay is carried out in a Spanish public university selected by these young PhDs</i></p>	2-3 years	<ul style="list-style-type: none"> <li>3.500€ (gross) will be granted for <u>relocation expenses</u></li> <li>2.800€ (gross) for those who carry out the stay in <u>Spain</u></li> <li>In addition, a <u>one-time payment</u> of a maximum of 3,500 euros will be made for relocation expenses.</li> </ul>	<ul style="list-style-type: none"> <li><u>No more than two years</u> must have elapsed between the date of obtaining the PhD and the closing date for submission of applications.</li> <li>Apply to join a public university or research centre <b>other than</b> the one where they completed their <b>pre-doctoral training and obtained their PhD</b>.</li> </ul>

<sup>23</sup> Real Decreto 289/2021, de 20 de abril, por el que se regula la concesión directa de subvenciones a universidades públicas para la recualificación del sistema universitario español: <https://www.boe.es/buscar/act.php?id=BOE-A-2021-6391> (último acceso 23 de mayo de 2022).

Type of grant	Duration	Amount (maximum)	Applicant requirements
			<ul style="list-style-type: none"> <li>Should grants be requested for training stays in universities or research centres located abroad or for training stays in Spanish public research centres, the last year of the grant must be carried out in a <b>Spanish public university</b> selected by the candidate.</li> </ul>
<u>Grants for the requalification of university faculty members:</u> training stays in a public university or research centre other than the one in which they maintain the statutory or labour relationship.	<ul style="list-style-type: none"> <li>For <u>permanent</u> teaching and research staff (PDI): 1, 2 or 3 years</li> <li>For <u>PhD assistants</u>: 1 or 2 years</li> </ul>	<ul style="list-style-type: none"> <li>Equivalent to the current salary plus an additional mobility bonus of 20% of the gross salary.</li> <li>In addition, a one-time payment of a maximum of 3,500 euros will be made for relocation expenses.</li> </ul>	<ul style="list-style-type: none"> <li>Being Full University Professor, Hired Professor and Assistant Professor (or equivalent labour teaching positions at Autonomous Community level).</li> <li>Apply for incorporation in a public university or research centre other than the one in which they maintain the statutory or labour relationship.</li> <li>Full University Professors and Hired Professors must not have more than ten years of service in those positions.</li> </ul>
<i>Vice-rectorate for International Relations: ERASMUS+ Programme</i>			
The <b>objectives</b> of mobility actions under this Programme are to carry out teaching activities (STA) or receiving training (STT).	<ul style="list-style-type: none"> <li>2 days to 2 months of physical mobility, not including travels.</li> </ul>	The amount to be received depends on the distance from the destination institution. Contribution to participants' travel expenses from their place of origin to where the activity takes place (round trip). See Table 1.	<ul style="list-style-type: none"> <li>The activity implies <b>physical mobility</b>: to an EU Member State, or to a third country associated with the Programme; or to a third country not associated with the Programme different from the country where the sending organisation is established and from the country of residence of the beneficiary.</li> </ul>

Type of grant	Duration	Amount (maximum)	Applicant requirements
	<ul style="list-style-type: none"> <li>If the mobility involves <u>third countries not associated with the Programme</u>, the duration should range from 5 days to 2 months.</li> </ul> <p><i>In both cases, the minimum days must be consecutive.</i></p>	<p><i>Distances will be calculated according to the European Commission <a href="#">calculator</a> for the Erasmus+ Programme.</i></p>	<ul style="list-style-type: none"> <li>Professors working at higher education institutions in a programme country or professors invited to teach at a higher education institution in a programme country.</li> </ul>

Table 7 - Summary of mobility grants for URJC researchers.